

ARLIS/NA Texas-Mexico Chapter Meeting

Monday, February 26, 2018, 8 am - 9 am

[Hilton: Gramercy West 1335 6th Ave, New York, NY 10019](#)

Minutes taken by Secretary Elizabeth Schaub.

Meeting Minutes

1. Call to Order

President Eric Wolf called meeting to order at 8:08 am.

2. Introductions

Caroline Clavell (Amon Carter Museum of American Art)

Lisa Cruces (University of Houston)

Jolene de Verges (Southern Methodist University)

Sam Duncan (Amon Carter Museum of American Art)

Carla Ellard (Texas State University)

Catherine Essinger (University of Houston)

Jon Evans (Museum of Fine Arts, Houston)

Jenny Follen (The University of Texas at Austin, School of Information)

G. Seline Hinohosa (Texas State University)

Helen Lueders (Museum of Fine Arts, Houston-Bayou Bend)

Beverly Mitchell (Southern Methodist University)

Sunyoung Park (Museum of Fine Arts, Houston)

Becca Pad (The University of Texas at Austin)

Quintin Pace (University of Houston-Downtown)

Joel Pelane (Museum of Fine Arts, Houston)

Katie Pierce Meyer (The University of Texas at Austin)

Mark Pompelia (Rhode Island School of Design)

Elizabeth Schaub (The University of Texas at Austin)

Chia-Chun Shih, (Kimbell Art Museum)

Jenny Stone (Dallas Museum of Art)

Sha Towers (Baylor University)

Eric Wolf (Sotheby's Institute of Art)

3. Welcome and President's Report (Eric M. Wolf)

a. Vote on Bylaws Amendment *Appointed Positions*

- i. *The President may appoint a chapter Image Archivist and chapter Website Administrator. Appointed positions shall not follow term limits, and appointed members may retire and be replaced as needed.*

Eric Wolf called for a motion to amend the Bylaws.

Sha Towers moved that the Bylaws amendment be approved as written.

Katie Pierce Meyer seconded.

Yea: all present

Ney: zero

Eric Wolf stated that the Bylaws are so amended.

b. Planning of 2018 Annual Conference in Austin, TX

Eric Wolf: He is looking for dates and is thinking the weekend of Texas/OU game might be good. October 5-7, 2018, and requested feedback about dates.

Katie Pierce Meyer noted that ACL weekend begins October 5, 2018. Eric Wolf will look at the calendar and send out some dates in the next couple of weeks. He asked that members let him know if there are any additional periods that need to be blocked.

Eric Wolf noted that there are many worthy sights of interest in Austin that conference attendees will likely want to tour: James Turrell's Skyspace *The Color Inside*, Ransom Center, Architecture & Planning Library, Fine Arts Library, and Ellsworth Kelly's *Austin*.

Eric Wolf stated that the Research Roundtable session at past conferences has been valuable and would like to keep that going. He encouraged feedback about programming.

Becca Pad suggested that The Foundry, in the Fine Arts Library at The University of Texas at Austin, is a resource people would likely be interested in touring. She requested advance notice should that be of interest. She suggested that the College of Fine Art's new classrooms within the Fine Arts Library could be scheduled for programming.

Eric Wolf stated that Elizabeth Schaub has volunteered to help him with local logistics.

Jon Evans suggested that there is need to have a conference hotel but that it would be good to identify a primary venue so individuals attending the conference might stay at one central location to facilitate logistics and connections.

c. Chapter Members participating in the ARLIS/NA New York conference

Eric Wolf: ARLIS/NA SNAP on Thursday presenting on publishing. Chairing meeting.
Beverly Mitchell and Jolene de Verges presenting on their curatorial fellowship. Beverly Mitchell will be continuing on the International Relations Committee.

Becca Pad presenting on Zines.

Katie Pierce Meyer: Presenting on distinctive collections.

Sam Duncan: Artist Files at NYPL Picture collection, Wikipedia discussion

Mark Pompelia: VR scope drift, Finance Committee chair, website content editor

Elizabeth Schaub: VR Scope drift

4. Vice President's Report (Sunyoung Park)

Sunyoung Park thanked everyone who has volunteered to write for the upcoming issue of *The Medium*. Stated that submissions due on April 2. She encouraged people to share not just about annual conference but also about their respective institutions.

She stated that she is thinking about Houston as the location for the 2019 meeting since it has been nine years since the last meeting in Houston.

5. Secretary's Report (Elizabeth Schaub)

a. Approval of the Minutes from the Galveston Meeting

Eric Wolf called for a motion to approve meeting minutes from the Galveston meeting held on November 12, 2017.

Sunyoung Park moved to approve the minutes from the Galveston meeting.

Helen Lueders seconded.

Yea: all present

Ney: zero

Motion carried and minutes were approved.

6. Treasurer's Report (Hillary Veeder)

[Hillary Veeder's report is found at the end of these meeting minutes.]

Eric Wolf suggested the members should have some discussion about development and fundraising. He noted that the chapter is allowed to pursue whatever development and fundraising efforts we deem appropriate and that if the chapter successfully solicits sponsors the ARLIS/NA Development Committee should be informed. He stated that he wasn't to make the Lois Swan Jones Professional Development Award a more robust award. He noted that if the chapter wants to keep the level of support high, we would need to raise funds. As for the conference in Austin, Eric noted that he has some ideas of who to approach for support.

Elizabeth Schaub asked for clarification regarding whether the chapter needed to be in touch with the ARLIS/NA Development Committee in advance of soliciting support for the Austin conference prospective supporters.

Eric Wolf responded that he is thinking about approaching entities that the Society would not be approaching.

Katie Pierce Meyer noted that the University of Texas Libraries could provide space for meetings and suggested Battle Hall, Perry Casteñada Library and the Fine Arts Library as options.

Eric Wolf stated that he has friends at the Blanton Museum who is planning to approach.

Elizabeth Schaub suggested that members should discuss the Chapter dues question raised by Hillary Veeder.

Jon Evans stated that he thinks it is high time to entertain a modest increase in the chapter's annual dues structure.

Beverly Mitchell asked when the last dues increase occurred.

Eric Wolf noted that dues across chapters have a range with a low amount of \$15 and a high of \$30. He suggested that it might not be helpful to look at this and that the chapter is pretty robust in terms of programming.

Sunyoung Park said she would like to see the student membership stay the same.

Katie Pierce Meyer confirmed that the current dues are \$20 for currently employed and \$10 for students and suggested that we could raise the \$20 level to \$25.

Helen Lueders noted that she doesn't know how much other chapters' travel awards are and that our chapter is generous and would like to see that remain the same.

Eric Wolf stated that on the chapter's registration form that there is an option to donate the Lois Swan Jones Professional Development Award. He asked about whether the chapter wanted to think about this matter or go ahead and raise the rate for 2019.

Jon Evans moved to raise the chapter's annual dues for employed members from \$20 to \$25.

Sam Duncan seconded.

Eric Wolf called for discussion.

No discussion.

Yea: all present

Ney: zero

Motion carried and the chapter's annual dues for employed members will be raised from \$20 to \$25 beginning in 2019.

Lisa Cruxes asked if the Lois Swan Jones Professional Development Award awardee writes a report.

Helen Lueders confirmed that yes, the awardee writes a report.

7. Chapter Liaison's Report (Catherine Essinger)

a. Possible proposal for an ARLIS/NA Conference in Mexico City

Catherine Essinger reported that the Board has had an intense year as it renegotiated its contract with its management company AEG and has worked through complicated logistics related to the NYC conference. She noted that she has been impressed by how well the conference has come off.

Catherine reported that the Board is looking at innovative approaches related to communication and scholarship among members and that the Society is looking at joining the MLA's Commons. There is a move to create an art history digital registry. The Board may finalize that this year.

This week, the Board has been discussing how ARLIS/NA can manage activities at a particularly volatile time from a contract stand-point.

Jon Evans asked Catherine to elaborate on the particular challenges with NYC.

Catherine Essinger noted that costs driven by the Labor Union were unexpected noting that vendors could not unload their own products, which turned into an unanticipated cost for vendors.

Catherine stated that the NYC conference is both big (250 discreet things on the schedule) and expensive and that there were 860 registrants. With on-site registrations, she said the Board was hoping to hit 900 registrants, which would be in line with the Seattle and DC conferences.

Sunyoung Park asked about whether chapter membership dues could be managed alongside Society level membership on the same form.

Catherine Essinger responded that this is complicated to execute in practice because of dues variability across chapters.

Eric Wolf suggested that chapter dues could be standardized. He also noted that membership periods vary from chapter to chapter. He was not sure chapters would want the same dues structure. In addition, he noted that transferring the money from the management firm to the local chapters is also an issue that would need to be resolved.

Catherine Essinger stated that this is not something that can be implemented this year. It might be possible if a new software system to manage the membership form were adopted.

Elizabeth Schaub noted that chapter award donations are also collected at the same time as annual membership dues.

Catherine Essinger agreed that this is yet another factor to be considered. She noted that the Board plans to look at chapter travel awards this year. Catherine stated that a couple of chapters have tied their travel awards to leadership roles making them a stipend to incentivize people to serve as a chapter officer. She noted that some chapters have fewer than 20 members. Catherine is going to pursue the Society might promote or contribute to chapter-based awards. She wants to explore how chapter travel awards can be used to incentivize membership and also that chapters want to maintain control over their awards.

Beverly Mitchell asked if there is a page listing all the chapters' travel awards.

Catherine Essinger responded that there is no such a page.

Beverly Mitchell stated that she would like such a listing to be available.

Catherine Essinger said she will be talking to the Travel Awards Chair about this.

Catherine stated that in May 2018 she will send an invitation for proposals to host the 2022 conference. She suggested that if the chapter wants to propose Mexico City as a

location a proposal would need to be submitted. Catherine noted that sites might not be accepted the first time around and if that were the case, a benefit is that that you get feedback about the proposal.

Catherine reminded the chapter that the products of ARLIS/NA are community, advocacy and education and that is accomplish via the conference. She stated that the conference generates all the Society's revenue for the year. Catherine noted that when you travel outside the US, fewer vendors and sponsors participate so the chapter would need to consider new relationships that could be cultivated and leveraged. Noting that 2022 will come after three years of conferences that will not be huge money makers, Catherine stated that Ft. Worth had moderate attendance but ARLIS/NA got more value because a huge amount of money was raised through development efforts.

Mark Pompelia remarked that when he was ARLIS/NA Treasurer he was responsible for the Toronto conference and it was a massively successful conference because there was a lot of institutional support in Canada.

Catherine Essinger suggested that the chapter consider communicating this in the proposal as ARLIS/NA would want to build new partnerships.

Beverly Mitchell noted that the chapter could rely on international vendors, like Bev Karno, and those vendors who deal in Latin American materials.

Catherine Essinger suggested that the chapter work with the International Relations Committee when planning the conference as she feels the committee would be very interested. Catherine noted that even if the chapter's proposal doesn't go through the first time, the process will give the chapter valuable feedback which will inform a revised version of the proposal that the chapter can resubmit.

8. Old Business

a. Listserv archives update (Elizabeth Schaub)

Elizabeth Schaub updated the chapter about the listserv archives project she and Beth Dodd have been engaged in with students from the School of Information at The University of Texas at Austin.

Elizabeth stated that she and Beth received a 30 page report in January 2018 titled "Art Libraries Society of North America Texas-Mexico Chapter Listserv Archive Business Case" developed by students in The University of Texas at Austin's School of Information's Intro to Electronic & Digital Records class taught by Dr. Galloway in fall 2017.

Elizabeth communicated that building on the work that the group did in fall 2017, students in Galloway's spring 2018 Digital Archiving and Preservation course are taking the report and pursuing an approach to making the archived messages created in The University of Texas at Austin supported SYMPA listserv accessible now that the chapter has moved its list to the Society supported L-Soft listserv platform.

Elizabeth noted that the students suggested the use of ePADD as a way of storing and visualizing the emails. The software is available as a free download from Stanford Libraries. "This software is available as a free download from Stanford Libraries ePADD website and is comprised of four modules: appraisal, processing, discovery, and delivery. The Appraisal module "allows creators, dealers, and curators to easily gather and review email archives prior to transferring those files to an archival repository." The Processing module "provides archivists with the means to arrange and describe email archives."

Elizabeth asked for feedback from chapter members about whether they had any objections to archived listserv messages reflecting email addresses of those who generated and responded to messages. There was consensus that it was fine to have this information accessible in the archived versions of the messages.

b. Lois Swan Jones Award report (Helen Lueders)

Helen Lueders congratulated this year's recipient Elizabeth Schaub. Helen stated that in the coming year she is excited to address the issue of separating out the Lois Swan Jones donation process from the membership renewal process.

9. New Business

Elizabeth Schaub asked if the chapter wishes to move forward with a 2022 Mexico City conference proposal?

Eric Wolf suggested that a committee might be formed and that some of the members at this chapter meeting in NYC were in Mexico City at the chapter's 2016 annual conference. Eric asked if there was anyone who wanted to spearhead such an effort.

Lisa Cruces stated that she doesn't want to spearhead the effort but would be willing to participate.

Mark Pompelia expressed an interest and interest and suggested that Jon Evans might also contribute.

Eric Wolf stated that he will send out an email soliciting participation.

Lisa Cruces asked if the chapter has any members in Mexico City.

Eric Wolf confirmed that yes, we have one member: Carlos Fernando Corona Torres.

10. Adjournment

Eric Wolf asked for a motion to adjourn the meeting.

Jon Evans moved to adjourn the meeting.

Becca Pad seconded.

Yea: all present

Ney: zero

Meeting adjourned at 8:59 am.